



Dear parents,

Our school provides access to Department of Education online services. These enhance the contemporary learning opportunities available to students and the range of teaching tools available to staff to deliver the Western Australian Curriculum.

I am writing to seek approval for your child to be given access to these online services.

The Department's online services currently provide students with access to:

- Individual email and calendar accounts;
- The internet, with all reasonable care taken by central office and schools to monitor and control students' access to websites while at school;
- Online teaching and learning services such as Connect, web-conferencing and digital resources;
- Online file storage and sharing services; and
- These online services at locations other than school.

If you agree to your child using these online services, please sign the Acceptable Use Agreement form and complete the permission slip attached to this letter. Please explain the content of the *Acceptable Use Agreement* to your child before the permission slip is signed. **Both forms should be returned to school** so that an online services account can be created for your child.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

You should be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the *Freedom of Information Act 1992*. (www.foi.wa.gov.au)

You should also be aware that general internet browsing not conducted via the Department's network is **not** monitored or filtered by the Department. The Department encourages close family supervision of all internet use by children in locations other than school, and strongly recommends the use of appropriate internet filtering software. Advice on managing internet use at home can found on the Office of the E-Safety Commissioner website (www.esafety.gov.au/iparent).

Yours sincerely

Christine Prandl
Principal
Dudley Park Primary School
17/02/2021



PERMISSION FOR STUDENTS TO HAVE AN ONLINE SERVICES ACCOUNT

Student's first name: _____

Student's last name: _____

School: _____

Class / Form / Room: _____

Parent

- I give permission for my child to have an online services account.
- I DO NOT give permission for my child to have an online services account.

I understand and agree that my child has responsibilities when using the online services provided at school for educational purposes, in accordance with the Acceptable Use Agreement for school students. I also understand that if my child breaks any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's Student Behaviour Policy and Procedures.

Name of parent: _____

Signature of parent: _____

Date: _____

Note: While every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter internet content accessed by your child from home or from other locations away from the school. The Department recommends the use of appropriate internet filtering software at home.



ONLINE SERVICES ACCEPTABLE USE AGREEMENT (K-YEAR 2)

I agree to follow the rules set out below when I use the Department-provided online services:

- I will keep my password private and not share with other students.
- I will not let other people logon and/or use my online account.
- I will tell the teacher if I think someone is using my online account.
- I will tell the teacher if I see anything that makes me feel uncomfortable or unsafe that I know I should not access or view at school.
- I will say where other people's pictures or words come from if I copy them from the internet.
- I will check with the teacher before giving information about myself or anyone else when using online services.
- I will take care when using the school's computer equipment.
- I will not use any online service to be mean, rude or unkind about other people.

I understand that if I use the internet or my online account in a way that I should not, then I may not be able to use these in the future.

Name of student: _____

Signature of parent: _____

Date: _____

Office use only: Processed on: / / by (initials):



NOTIFICATION TO DISCLOSE PERSONAL INFORMATION TO THIRD PARTY SERVICES

The following third party services are being used in our school. Please contact the school if you have any queries.

<p>Name Compass https://www.compass.education</p>	<p>Category School Management Software</p>	<p>Information provided: Student name, student email, date of birth, address, phone number, school name, class details, school year, student work, attendance, behaviour, profile or other photos, gender, medical or health, grades or performance, financial information, videos, parent email, mobile, financial information and letters (consent).</p> <p>How the information is used: School management system.</p> <p>Where the information is stored: Within Australia</p>	<p>Terms of Use / Privacy Policy https://sites.google.com/a/idlf.com.au/policies/policies https://sites.google.com/a/idlf.com.au/policies/privacy</p>
<p>Name Learning A-Z https://www.learninga-z.com/</p>	<p>Category Literacy Science Teaching and Learning</p>	<p>Information provided: Student Username and password, student work, Teacher information requested to set up class account: name, email, address, phone number school name.</p> <p>How the information is used:</p>	<p>Terms of Use / Privacy Policy https://lazcommunity.force.com/knowledgebase/s/article/Terms-of-Service https://lazcommunity.force.com/knowledgebase/s/article/Privacy</p>

		Enables students to access literacy and science resources. Where the information is stored: Within Australia	
Name PaperCut Cloud https://www.papercut.com/	Category Print Management	Information provided: Student name and school. How the information is used: Printing management. Where the information is stored: Within Australia Outside Australia	Terms of Use / Privacy Policy https://www.papercut.com/privacy-policy/ https://views.papercut.com/terms-of-service/
Name PM eCollection https://cengage.com.au/primary/browseries/pm/pmeollection	Category Teaching and Learning	Information provided: Staff/teacher: name, email Student: name, date of birth, gender, biometric data, other data Other data: school How the information is used: Guided and independent reading platform Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://cengage.com.au/privacycentre https://cengage.com.au/corporate-home/help/using-this-site/terms-and-conditions
Name Raz-kids https://www.learninga-z.com/site/products/raz-kids/overview	Category Teaching and Learning References & Resources	Information provided: Staff/teacher: name and email Student: name and email How the information is used: Provides access to printable and projectable reading resources for K-5 Where the information is stored: Within Australia	Terms of Use / Privacy Policy https://lazcommunity.force.com/knowledgebase/s/article/Privacy https://lazcommunity.force.com/knowledgebase/s/article/Terms-of-Service

<p>Name Timing Solutions https://www.timingsolutions.com.au/</p>	<p>Category Sports Management</p>	<p>Information provided: Staff/teacher: name, email Student: name, home address, telephone, email, date of birth, gender, other data. Other data: school How the information is used: Sports Management Where the information is stored: Within Australia</p>	<p>Terms of Use / Privacy Policy https://www.timingsolutions.com.au/privacy-policy</p>
<p>Name Zoom https://zoom.us/</p>	<p>Category Web conferencing</p>	<p>Information provided: Staff/teacher: name, email, personal information Student: name, email, photos or videos, other data These could fall in other data: school How the information is used: Web conferencing platform. Where the information is stored: Within Australia</p>	<p>Terms of Use / Privacy Policy https://zoom.us/terms https://zoom.us/docs/en-us/schools-privacy-statement.html https://zoom.us/privacy</p>



**REQUESTING CONSENT TO DISCLOSE PERSONAL INFORMATION TO THIRD PARTY SERVICES
(BUNDLED CONSENT)**

The following third party services are being used in our school. These services require us to share some personal information about your child and require you to provide consent for each service before we do so.

Please contact the school if you have any queries.

<p>Name Apple https://www.apple.com/au <u>u</u></p>	<p>Category Teaching and Learning</p>	<p>Information provided: Staff/teacher: name, email Student: name, email, work/content, photos or videos, grades or performance data. Other data: school, class details, school year, student username How the information is used: Includes Apple School Manager, pre-loaded applications and additional modules on a Managed Apple ID. Where the information is stored: Outside Australia</p>	<p>Terms of Use / Privacy Policy https://www.apple.com/au/privacy / https://school.apple.com/</p>
<p>Name Code.org https://code.org/</p>	<p>Category Teaching and Learning</p>	<p>Information provided: Staff/teacher: name, email Student: name, email, work/content, photos or videos, gender, other Other data: school, class details, school year, student username How the information is used:</p>	<p>Terms of Use / Privacy Policy https://code.org/tos</p>

		<p>Coding, Scripting, Programming; Online learning, Online courses.</p> <p>Where the information is stored:</p> <p>Outside Australia</p>	
<p>Name</p> <p>G Suite Core Services (like Gmail, Calendar, and Classroom) and Additional Services (like YouTube, Maps, and Blogger). https://www.google.com</p>	<p>Category</p> <p>Productivity tools References & Resources</p>	<p>Information provided:</p> <p>Student name, student email, student work, profile or other photos (optional) and videos (if users decide to store videos in Google drive).</p> <p>How the information is used:</p> <p>G Suite Core Services (like Gmail, Calendar, and Classroom) and Additional Services (like YouTube, Maps, and Blogger).</p> <p>Where the information is stored:</p> <p>Outside Australia but certified by Australian Signals Directory</p>	<p>Terms of Use / Privacy Policy</p> <p>https://gsuite.google.com/terms/education/terms.html?_ga=2.174740843.-875381896.1565147460</p> <p>https://policies.google.com/privacy?hl=en&gl=au</p> <p>https://edu.google.com/why-google/privacy-security/?modal_active=none</p>
<p>Name</p> <p>Jamf School https://www.jamf.com/products/jamf-school/</p>	<p>Category</p> <p>Apple mobile device Management</p>	<p>Information provided:</p> <p>Staff/teacher: name, email and personal information Student: name and email</p> <p>How the information is used:</p> <p>Apple Mobile Device Management</p> <p>Where the information is stored:</p> <p>Outside Australia</p>	<p>Terms of Use / Privacy Policy</p> <p>https://www.jamf.com/privacy/</p> <p>https://www.jamf.com/terms-of-use/</p>
<p>Name</p> <p>Mathspace for Schools https://mathspace.co/au</p>	<p>Category</p> <p>Mathematics Teaching and Learning</p>	<p>Information provided:</p> <p>Student username, student password, student name, student email, school name, class details, student work/content, geolocation (country only), grades or</p>	<p>Terms of Use / Privacy Policy</p> <p>https://mathspace.co/terms-of-use</p> <p>https://mathspace.co/au/privacy-policy</p>

		<p>performance, parent name and parent email.</p> <p>How the information is used:</p> <p>Enables students to participate in viewing instructional videos and practice examples to assist in the development of mathematical concepts.</p> <p>Where the information is stored:</p> <p>Outside Australia</p>	
<p>Name</p> <p>MSP Photography https://www.msp.com.au/</p>	<p>Category</p> <p>School photography</p>	<p>Information provided:</p> <p>Staff/teacher: name Student: name, date of birth, work/content, photos or videos Parent: name Other data: school</p> <p>How the information is used:</p> <p>School photography service.</p> <p>Where the information is stored:</p> <p>Within Australia</p>	<p>Terms of Use / Privacy Policy</p> <p>https://www.msp.com.au/privacy-policy/</p>
<p>Name</p> <p>PAT (ACER) https://www.acer.org/au/pat</p>	<p>Category</p> <p>Assessment and Testing</p>	<p>Information provided:</p> <p>Staff/teacher: name, email, Student: name, date of birth, work/content, gender, grades or performance data, other data Parent: name, contact information</p> <p>How the information is used:</p> <p>Tests to provide objective, norm-referenced information about students' skills and understandings in a range of key areas.</p>	<p>Terms of Use / Privacy Policy</p> <p>https://www.acer.org/privacy https://www.acer.org/online-terms-of-use</p>

		<p>Where the information is stored: Within Australia</p>	
<p>Name Reading Eggs https://readingeggs.com.au</p>	<p>Category Mathematics Teaching and learning</p>	<p>Information provided: Student Username and password, student name, student email, school, class details, school year and student work. How the information is used: Support child's learning to read with online reading games and activities that are easy to follow, self-paced, and engaging for young children. Where the information is stored: Within Australia</p>	<p>Terms of Use / Privacy Policy https://readingeggs.com.au/privacy https://readingeggs.com.au/terms</p>
<p>Name Scholastic Book Club https://www.scholastic.com.au/book-club/book-club-home/</p>	<p>Category Resources</p>	<p>Information provided: Staff/teacher: name, email Student: name, email Parent: name, contact information Other data: school How the information is used: Online book club. Where the information is stored: Within Australia</p>	<p>Terms of Use / Privacy Policy https://www.scholastic.com/privacy.htm https://www.scholastic.com/terms.htm</p>
<p>Name Scholastic Literacy Pro https://au.scholastic.com/en/literacy-pro</p>	<p>Category Teaching and Learning Assessment</p>	<p>Information provided: Staff/teacher: name, email Student: name, email, grades or performance data Other data: school How the information is used: Literacy program including assessment and evaluation.</p>	<p>Terms of Use / Privacy Policy https://www.scholastic.com/privacy.htm https://www.scholastic.com/terms.htm</p>

		<p>Where the information is stored: Within Australia</p>	
<p>Name Showbie https://www.showbie.com</p>	<p>Category Teaching and Learning</p>	<p>Information provided: Student Username and password, student name, student email, date of birth, address, phone number, school, class details, school year, student work, attendance, behaviour, profile or other photos, gender, medical or health, grades or performance and videos.</p> <p>How the information is used: A service used to assign, collect and review student work.</p> <p>Where the information is stored: Outside Australia</p>	<p>Terms of Use / Privacy Policy https://www.showbie.com/privacy/ https://www.showbie.com/terms/</p>
<p>Name Topmarks https://www.topmarks.co.uk/</p>	<p>Category Teaching and Learning</p>	<p>Information provided: Student: name, date of birth</p> <p>How the information is used: Online learning through games and activities.</p> <p>Where the information is stored: Within Australia Outside Australia</p>	<p>Terms of Use / Privacy Policy https://www.topmarks.co.uk/Privacy Policy https://www.topmarks.co.uk/Terms OfUse</p>
<p>Name Twinkl https://www.twinkl.com.au/</p>	<p>Category Teaching and Learning</p>	<p>Information provided: Staff/teacher: name, email Student: name, work/content Parent: name, contact information These could fall in other data: school, student username</p>	<p>Terms of Use / Privacy Policy https://www.twinkl.com.au/page/terms-and-conditions-schools https://www.twinkl.com.au/legal</p>

		<p>How the information is used: Educational resources providing schools with digital teaching materials including lesson plans, assessments and interactive activities.</p> <p>Where the information is stored: Outside Australia</p>	
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I consent to my child's information being provided, if required, to each of the above service providers until end of 2022 of his/her schooling at Dudley Park Primary School.

Parent/Guardian Name:	Student Name:
Date:	Student Year Level:
Signed:	



**REQUESTING CONSENT TO DISCLOSE PERSONAL INFORMATION TO THIRD PARTY SERVICES
(EXPLICIT CONSENT)**

The following third party services are being used in our school. These services require us to share some personal information about your child and require you to provide consent for each service before we do so. Please contact the school if you have any queries.

<p>Name BrainPOP https://www.brainpop.com/</p>	<p>Category Teaching and Learning</p>	<p>Information provided: Staff/teacher: name, email and other data Student: name and work/content How the information is used: Educational website Where the information is stored: Outside Australia</p>	<p>Terms of Use / Privacy Policy https://www.brainpop.com/about/privacy-policy/ https://www.brainpop.com/about/terms-of-use/</p>	<p>Consent Status</p> <p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Do not Consent</p>
<p>Name Pixton EDU https://edu.pixton.com/educators/</p>	<p>Category Teaching and Learning</p>	<p>Information provided: Staff/teacher: name, email Student: name, email, work/content, photos or videos, gender Other data: school How the information is used: Comic creation site for classrooms. Where the information is stored: Outside Australia</p>	<p>Terms of Use / Privacy Policy https://edu.pixton.com/educators/privacy-policy/ https://edu.pixton.com/educators/terms-of-use/</p>	<p>Consent Status</p> <p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Do not Consent</p>

<p>Name Sphero Edu https://sphero.com/pages/educators</p>	<p>Category Teaching and Learning References & Resources</p>	<p>Information provided: Staff/teacher: name and email Student: name, email, date of birth, work/content, attendance and photos or videos Parent: name and contact information How the information is used: Computer Programming and Robotics Tutor Where the information is stored: Outside Australia</p>	<p>Terms of Use / Privacy Policy https://edu.sphero.com/child-policy https://sphero.com/pages/terms-of-use</p>	<p>Consent Status</p> <p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Do not Consent</p>
<p>Name Studyladder https://www.studyladder.com.au/</p>	<p>Category Teaching and Learning</p>	<p>Information provided: Staff/teacher: name, email and other data Student: name, gender and grades or performance data Parent: name and contact information How the information is used: Online educational activities. Where the information is stored: Outside Australia</p>	<p>Terms of Use / Privacy Policy https://www.studyladder.com.au/about/privacy https://www.studyladder.com.au/about/terms</p>	<p>Consent Status</p> <p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Do not Consent</p>
<p>Name Teachers Pay Teachers https://www.teacherspayteachers.com/About-Us</p>	<p>Category Teaching and Learning References & Resources</p>	<p>Information provided: Staff/teacher: name, email, personal information Student: name, work/content, grades or performance data Other data: school How the information is used:</p>	<p>Terms of Use / Privacy Policy https://ecdn.teacherspayteachers.com/static/tptstudentprivacypolicy122019.pdf https://www.teacherspayteachers.com/Terms-of-Service</p>	<p>Consent Status</p> <p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Do not Consent</p>

		Education resources created by educators Where the information is stored: Outside Australia		
Name Typing.com https://www.typing.com/	Category Teaching and Learning	Information provided: Staff/teacher: name, email, Student: name, email, work/content, attendance and grades or performance data How the information is used: Keyboarding, digital literacy and coding Where the information is stored: Outside Australia	Terms of Use / Privacy Policy https://www.typing.com/privacypolicy https://www.typing.com/termsofservice	Consent Status <input type="checkbox"/> Consent <input type="checkbox"/> Do not Consent

I have read the terms of use and privacy policy for each of the websites listed. I understand that my child's personal information, as described above, will be provided to these third party service providers for the purpose of my child's education and that this information may be stored outside of Australia.

Parent/Guardian Name:	Student Name:
Date:	Student Year Level:
Signed:	

